

**DR. BABA SAHEB AMBEDKAR HOSPITAL
(GOVT. OF NCT OF DELHI)
SECTOR- 06, ROHINI: DELHI-110085**

F. 3(169)/BSAH/2023/Tender for CT Scan Service on outsource through GeM/

Dated:

NOTICE FOR INVITING QUOTATION FOR CT SCAN SERVICE

SEALED QUOTATION IS INVITED FROM DGEHS EMPANELLED DIAGNOSTIC CENTRES / HOSPITAL FOR PROVIDING / OUTSOURCING OF CT SCAN SERVICES FOR THE EMERGENCY ADMITTED PATIENT IN DR. BSA HOSPITAL.

Sealed quotations (in two bid system) is hereby invited from interested DGEHS empanelled Centre / Hospitals situated within 8 km radius from Dr. BSA Hospital for outsourcing of the CT scan services of emergency admitted patient of this hospital. Quotation / Tender forms dully completed in all respects and in a sealed envelope addressed to the Medical Director, Dr. BSA Hospital must be sent by post so as to reach this office or by hand submitted in the Tender Box, placed in the Services Branch, Room no 2256 on or before **17/11/2023 up to 02:00 PM**. The quotation / tender should be submitted in two bid system. One envelop for Pre-qualification cum technical bid and another envelop for Price bid. Both the bids in sealed envelope should be placed in another envelop subscribed with the name of the tender as **"Tender for outsourcing CT Scan services"** along with name and address of the bidder. The tender will be opened on **17/11/2023 at 02:30 PM** by the tender opening committee in the presence of tenderers, who wish to be present. The contract will be awarded initially for a period of one year. However it can be extended for another one year on mutual consent and satisfactory performance by the agency.

The Bid documents along with term and condition etc. a-re available on the Delhi Govt. Website i.e. www.delhi.gov.in and can be downloaded from the link as delhi.gov.in → Department → Dr. BSA Hospital. The prospective tenderer may also obtain bid document free of cost from the service branch, R.No.2256, Dr.BSA hospital.

TERMS AND CONDITIONS

1. The quotation / tender should be submitted in two bid system. One envelop for Pre-qualification cum technical bid and another envelop for Price bid. Pre-qualification cum technical bid and Price bid should be submitted in separate sealed envelope subscribed as Pre-qualification cum technical bid and Price bid respectively.
2. Both the bids in sealed envelope should be placed in another envelop subscribed with the name of the tender as **"TENDER FOR CT SCAN SERVICES"** along with name and address of the bidder.
3. The tender should be submitted typed or neatly hand written along with the copy of self-attested documents as required in the tender as per **Annexure-1**.
4. **The bidder should be deposited the Earnest Money Deposit (EMD) amounting to Rs. 1,70,000/- (Rupees One Lakh Seventy Thousand Only) in favor of Medical Director, Dr. BSA Hospital.**

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MEDICAL DIRECTOR
Dr. BSA Hospital
Govt. of NCT of Delhi
Sector- 6, Rohini, Delhi- 110085

5. Performance Security: The successful tenderer shall submit performance guarantee in the form of FDR Bank Guarantee amounting to Rs. 4,00,000/- valid for a period of two months beyond the validity of the tender / contract. In case of extension of the tender beyond one year, FDR / Bank Guarantee will be retained / extended as Performance Security for the corresponding period.
6. The tenderer will submit an undertaking regarding no criminal liability along with the tender as **per Annexure-III.**
7. **Acceptance of term & condition of the tender:** The tenderer will submit an undertaking regarding acceptance of term & condition of the tender on a Stamp Paper of Rs. 100/- along with the tender as **per Annexure-IV.**
8. **Pre-qualification cum technical evaluation of bid:** Pre-qualification cum technical evaluation of the bids / quotations received will be done as per the criteria mentioned in **Annexure-V.**
9. **Price evaluation of Bid:** The quotation submitted should mention maximum possible discount offered on DGEHS approved rate for CT scan of various parts as **per Annexure-VI.**
10. **Selection of highest discount offering Bid:** The contract will be awarded to the eligible firm offering highest discount (H1) for CT scan service.
11. **In case of tie i.e.** more than one firm offering same amount of discount (H1), preference will be given to the firm having latest CT scan machine (machine with 64 slices and above).
12. The CT scan facility should be available round the clock throughout the year i.e. on 24 X 7 X 365 basis.
13. The empanelled centre **should be situated within 8 km radius** from Dr. BSA Hospital.
14. Empanelled centre to ensure 24 hours availability of Radiologist at the centre.
15. The empanelled centre shall ensure availability of fully equipped Ambulance at Dr. BSA Hospital casualty gate within reasonable time of 10-15 minutes of receiving first call for CT scan.
16. CT machine should be upgraded of latest technology with excellent performance and result as per DGEHS norms (64 slices or above).
17. The outsourcing agency / centre should have backup facility for providing CT Service including transportation of patient to meet any exigency / break down at their own cost and risk nearest to the hospital.
18. Empanelled outsourced agency / centre should be responsible, if any mishap, adverse reaction etc. occurs to the patient during procedure / transportation.
19. Ambulance services include shifting of the patient from bed to bed.
20. Empanelled centre have to arrange Anesthetist on their own, if required. However, serious patient will be invariably accompanied by a Doctor from Dr. BSA hospital.
21. Request for CT scan service will be informed on phone by the doctor on duty at Dr. BSA hospital Casualty.
22. The firm shall arrange for collection of requisition slip from casualty / ward and transportation of patient through Ambulance. In view of proper diagnosis & early treatment of emergency patients, teleradiology be made available in the hospital premises. Manpower, internet & computer cost is to be bear by the vendor / firm.

23. The requisition slip should be signed by Senior Resident during working hours and counter signed by Specialist and CMO on duty.
24. During holidays and after routine working hours requisition slip to be filled by Senior Resident after consulting specialist on call and mentioning it on requisition form.
25. **CT report (Provisional) should be sent to the hospital immediately followed by final report within 3 hours.**
26. Specialist should sign CT register maintained at casualty on next day positively.
27. Film to be retained in case sheet record but may be issued with undertaking by patient, if it is required for follow up treatment of the patient but CT Film should be retained with case record in all MLC Cases.
28. Payment of bills to be done to the empanelled centre by the hospital on monthly basis on production of pre-receipted bill in triplicate after verification of CT done, film and reports received and quality justified by concerned specialist.
29. The contractor shall comply with all the statutory provisions as laid down by the Govt. from time to time, in this regard.
30. Any information furnished by the contractor, if found to be incorrect at any time the tender / contract / agreement is liable to be terminated without any notice and the performance security is liable to be forfeited by the hospital / department.
31. The tender submitting a tender would be presumed to have considered and accepted all the terms and conditions of the tender.
32. Medical Director, Dr. BSA Hospital reserves all the rights to accept or reject any or all the tenders without assigning any reason.
33. The quotations should be unconditional.
34. Tenure of the contract should be initially for the patient of one year or till the CT Services is made available at the hospital, whichever is earlier.
35. However, the tenure of contract may be extended further for a period of one year as may be agreed mutually by the both the parties on the same terms and conditions of the agreement.
36. The selected centre / hospital shall be liable towards applicable tax, interest and penalty etc., litigation in respect of CT scan service and / or any mishap that may arise during CT scan service / transportation of the patient.
37. **Hospital should be indemnified by the firm:** The selected centre / lab / Hospital for CT scan services shall indemnify and hold the hospital department harmless from and against all claims, damages, any liabilities towards tax, interest & penalty etc. litigation in respect of CT scan service and / or any mishap that may arise during CT Scan service / transportation of the patient. The Indemnity Bond to be executed within two weeks of award of the contract as per **Annexure – VI.**



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38. Contact agreement:

39. The selected centre/Lab/Hospital for CT scan services shall execute an agreement with the hospital authority on the stamp paper of Rs. 100/- for providing satisfactory services initially for a period of one year which may extend for another one year on satisfactory performance and mutual consent of both the parties. The contract agreement to be executed within two weeks of award of the contract as per **Annexure – VII.**

40. **Performance Security:** The performance security may be forfeited and contract may be cancelled on following condition:

- Grossly wrong reporting of CT scan which may lead to wrong management.
- Laxity in management of patient during procedure / transportation from hospital to centre and back.
- Inordinate delay in responding to call for taking patient for CT scan and / or in reporting of the CT scan.

41. **Force Majeure:** if at any time during currency of contract either party is subject to force majeure, which can be termed as civil disturbance, riots, strike act of nature / god which may prevent either party to discharge their obligation the affected party shall promptly notify the other party about the happening of such event. Neither party shall, by reason of such event, be entitled to terminate the contract in respect of such performance of their obligations.

42. Litigations if any will be in the jurisdiction of Delhi.

43. In case of any dispute or difference, the award of the Arbitrator appointed by Lt. Governor of Delhi will be final and binding on the parties and the Court at Delhi / New Delhi shall only the jurisdiction over the same.


(DR. DIGBIJOY DUTTA)
MEDICAL DIRECTOR

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Govt. of NCT of Delhi
Sector- 6, Rohini, Delhi- 110085

**DR. BABA SAHEB AMBEDKAR HOSPITAL
(GOVT. OF N.C.T. OF DELHI)
SECTOR-06, ROHINI DELHI-110085**

TENDER FORM FOR OUTSOURCING OF CT SERVICES

Photo of the
bidder

Personal Bio – Data of the Bidder / Contractor /Firm:


1	Name of bidding entity /Firm /Agency	
2	Address of the bidding entity / Firm / Agency	
3	Whether tender is the sole proprietor of the firm / partnership firms	
4	Telephone / Mobile numbers	
5	Registration No. of the firm /Agency	
6	Pan no. of bidding entity / Firm/Agency	
7	DGEHS approval certificate	
8	CT machine available with bidder (no. of slices)	
9	Name , Designation & Telephone no. of Authorized person / signatory of the firm / Agency	
10	Address of Authorized person of the firm / Agency	

Declaration by the bidder: This is to certify that I/We have read and fully understood all the terms and conditions of tender contained herein and undertake myself/ ourselves to abide by them and the information given by me is proved by me in this reference is true at any stage. If any information given by me is proved to be false, the Medical Director / HOD have the right to forfeit the Performance security deposited in this regard and the Medical Director / HOD has the right to blacklist my firm / company / agency.

SIGNATURE OF BIDDER
NAME

Date

SEAL OF THE FIRM

 **MEDICAL DIRECTOR**
Dr. BSA Hospital
Govt. of NCT of Delhi
Sector- 6, Rohini, Delhi- 110085

DR. BABA SAHEB AMBEDKAR HOSPITAL
(GOVT. OF N.C.T. OF DELHI)
SECTOR-06, ROHINI DELHI-110085

NO CRIMINAL LIABILITY UNDERTAKING


I _____ S/o / D/o / W/o _____ R/o _____
_____ am fully and lawfully authorized to sign this
undertaking on behalf of the bidders (Name of the firm , Address)
_____ in regard to the tender for outsourcing of CT Scan
service for Dr. BSA Hospital.

1. I hereby, submit that the tender or any of its proprietors / partners have never been declared defaulter / blacklisted by any Government agency and there is no anticorruption / criminal case pending against the bidding firm (s) or its partners.
2. I hereby, submit that the bidders or any of its proprietors / partners have never been convicted in court of law.

SIGNATURE OF BIDDER
NAME:

DATE

SEAL OF THE FIRM


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**DR. BABA SAHEB AMBEDKAR HOSPITAL
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**UNDERTAKING REGARDING ACCEPTANCE OF TENDER TERMS & CONDITIONS
(TO BE SUBMITTED ON N.J. STAMP PAPER OF RUPEE 100/-)**

To,

The Medical Director,
Dr. BSA Hospital, Sect -06, Rohini,
Delhi – 110085.


Sir,

1. I/We, the undersigned hereby bind myself / our self and agree to abide by all the Terms & Conditions mentioned in the Tender Document for outsourcing of CT service in the hospital.
2. I/ We shall abide by the hospital rules and order of the Medical Director or any of the authorized officers.
3. The performance guarantee shall remain in the custody of Medical Director, Dr. BSA Hospital Rohini, Delhi for a period of two months beyond the expiry of the contract.
4. The conditions here in contained shall form part of and shall be taken as included in the agreement itself.
5. I/We shall abide by the provision of Minimum Wages Act 1948 and Contract Labour Act 1970 and other labour laws applicable from time to time.
6. I/ We shall be responsible to provide all benefits i.e. Bonus, ESI, and Gratuity etc, to eligible employees employed by me /us.
7. Damage to hospital property, if any due to lapse on part of my authorize worker/ employee, may be recovered from me/us.
8. I/ We shall indemnify and hold the hospital/ department harmless from and against all claims, damages. Any liabilities towards tax, interest and penalty etc., litigation in respect of CT Scan service and / or any mishap that may arise during CT Scan service/ transportation of the patient
9. Should any lapse occur on part of my authorized worker/ employee while discharging the service , the hospital authorities may cancel and award the work to another agency and the cost difference may be recovered from me /us.
10. In the event of any breach / violation of the terms and conditions, the competent authority shall be at liberty to terminate my / our contract and forfeit the Performance Security deposited by me / us.
11. The decision of the Medical Director will be binding upon me / us.

SIGNATURE OF BIDDER
NAME

DATE

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**DR. BABA SAHEB AMBEDKAR HOSPITAL
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PRE QUALIFICATION CUM TECHNICAL BID FOR OUTSOURCING OF CT SERVICE

To,

The Medical Director,
Dr. BSA Hospital,
Rohini Sector-6,
Delhi-110085.

Sir,

I, the undersigned, have carefully gone through the Terms and Conditions of the tender for outsourcing of CT Scan Service in Dr. BSA Hospital and hereby submit the following as under:

S. N.	Document required / submitted	Yes / No
1	EMD for amounting to Rs. 1,70,000/-.	Yes / No
2	MSME / Start-up Certificate	Yes / No
3	Duly filled Tender Performa (Annexure-I)	Yes / No
	i) Identity proof of bidding entity	Yes / No
	ii) Residence Proof of Bidding entity	Yes / No
	iii) PAN No.	Yes / No
	iv) Registration of Firm with Govt. of NCT of Delhi.	Yes / No
4	DGEHS approval certificate	Yes / No
5	CT Machine available with the bidder (64 slice or above)	Yes / No
6	No Criminal Liability Undertaking (Annexure-III)	Yes / No
7	Undertaking regarding acceptance of Terms & Conditions of Tender (Annexure-IV)	Yes / No

SIGNATURE OF BIDDER
NAME

DATE

SEAL OF THE FIRM

MEDICAL DIRECTOR
Dr. BSA Hospital
Govt. of NCT of Delhi
Sector- 6, Rohini, Delhi- 110085

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Financial Bid

(To be submitted in separate envelope subscribed as price bid)

1. Name of the bidder: _____
2. Tender for outsourcing of CT scan services in Dr. BSA Hospital.

PRICE BID FORM

S N	Name of Item	Discount offered on DGEHS approved rate for CT scan of various part (in numbers & words)
1	Outsourcing of CT service in Dr. BSA hospital	

Note:

1. The contract will be awarded to the eligible firm highest discount (H1) for CT scan service.
2. In case of tie i.e. more than one firm offer same amount of discount (H1) Rate, preference will be given to the firm having latest CT scan machine (machine with more slice)
3. The quotation in words will prevail upon quotation in numbers, if discrepancy is found.
4. Any cutting in rates/ over writing should be attested by the authority signing the bid, otherwise bid received with cutting / overwriting without attestation will not be considered.
5. The columns should be cleared filled in ink legibly or typed.
6. The quoted rate shall be firm and final and no revision shall be allowed during contract period on any grounds.

Price bid should not be submitted with prequalification cum technical bid documents otherwise the tender is liable for rejection.

SIGNATURE OF BIDDER
NAME:

DATE

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(To be executed on a non- judicial stamp paper of Rs. 100/-)

INDEMNITY BOND

This Indemnity Bond is executed on this _____ day of (Name of month) 2021 by Shri _____ S/o Shri _____ resident of _____ in favour of Medical Superintendent, Dr. BSA Hospital, Sect – 6, Rohini Delhi.


2.The executants is the Proprietor/ Partner / Director of M/s _____ situated at _____ (address of firm) _____ and has submitted bids to the Medical Director, Dr. BSA Hospital for the tender for outsourcing of CT scan services in Dr. BSA Hospital.

3. The executants undertakes to indemnify and hold Dr. BSA Hospital / Health & Family Welfare Department, GNCTD harmless from and against all claims damages, liabilities towards tax, interest and penalty etc., litigation in respect of CT scan service and / or mishap that may arise during CT scan service/ transportation of the patient.

SIGNATURE OF BIDDER/EXECUTANT
NAME

DATE

SEAL OF THE FIRM


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Govt. of NCT of Delhi
Sector- 6, Rohini, Delhi- 110085

**DR. BABA SAHEB AMBEDKAR HOSPITAL
(GOVT. OF N.C.T. OF DELHI)
SECTOR-06, ROHINI DELHI-110085**

**POST TENDER PERFORMANCE AGREEMENT ON NJ STAMP PAPER OF
RS. 100/- FOR OUTSOURCING OF CT SCAN SERVICE IN DR. BSA HOSPITAL**

This agreement made and entered on this Day of (Name of Month) 2023

BETWEEN

Lt. Governor of Delhi, through Medical Director, Dr. BSA Hospital Sector-6, Rohini, Delhi - 110085, Government of NCT of Delhi (herein after called "Department" and which expression shall unless excluded by or repugnant to the context deemed to include his successors, and assignees) on the one part

AND

M/s or through his authorized representative Shri....., (hereinafter referred called the "Contractor" which expression shall unless excluded by or repugnant to the context deemed to include his successors, heirs, executors, administrators and assignees) on the other part.

Whereas, the contract has been awarded for providing CT Scan Services for emergency indoor patients of Dr. BSA Hospital to M/s Diagnostic Centre empanelled with DGEHS.

The contractor has agreed to give discount of% on DGEHS approved rates for CT Scan.


The contract shall be effective initially for the period of one year w.e.f..... to or till the CT Service is made available at Dr. BSA Hospital, whichever is earlier.

NOW THIS THE AGREEMENT WITNESSETH AS FOLLOWS:-

- 1) The CT scan facility should be available round the clock throughout the year i.e. on 24 X 7 X 365 basis.
- 2) Empanelled centre to ensure 24 hours availability of Radiologist in the Centre.
- 3) The empanelled Centre shall ensure availability of fully equipped Ambulance at Dr. BSA Hospital casualty gate within reasonable time of 10-15 minutes of receiving first call for CT scan.
- 4) Request for CT scan service will be **information on phone by the doctor on duty** at Dr. BSA Hospital Casualty.
- 5) The firm shall arrange for collection of requisition slip for casualty /ward and transportation of patient through Ambulance.


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- 6) The requisition slip should be signed by Senior Resident during working hours and counter signed by Specialist and CMO on duty.
- 7) During holidays and after routine working hours requisition slip to be filled by Senior Resident after consulting specialist on call and mentioning it on requisition form.
- 8) **CT Report (Provisional) should be sent to the hospital immediately followed by final report within 3 hours.**
- 9) CT machine should be upgraded of latest technology with excellent performance and result as per DGEHS norms (64 slices or above).
- 10) The outsourcing agency/centre should have backup facility for providing CT Service including transportation of patient to meet any exigency/break down at their own cost and risk.
- 11) Empanelled outsourced agency/centre should be responsible, if any mishap, adverse reaction etc. occurs to the patient during procedure/transportation.
- 12) Ambulance services include shifting of patients from bed to bed.
- 13) Empanelled Centre has to arrange Anesthetists on their own, if required. However, serious patient will be invariably accompanied by a Doctor from Dr. BSA Hospital.
- 14) Payment of bills to the empanelled outsourced centre will be on monthly basis on production of pre-receipted bills in triplicate after verification of CT done, film and reports received and quality justified by concerned specialist.
- 15) The contractor shall comply with all the statutory provisions as laid down by the Govt. time to time in this regard.
- 16) Any information furnished by the contractor, if found to be incorrect at any time the tender/contract/ agreement is liable to be terminated without any notice and the performance security is liable to be forfeited by the hospital/department.
- 17) Medical Director, Dr. BSA Hospital reserves all the rights to accept or reject any or all the tenders without assigning any reason.
- 18) The tenure of contract may be extended further for a period of one year as may be agreed mutually by the both the parties on the same terms and conditions of the agreement.
- 19) The contractor (Selected Centre) shall be liable towards applicable tax, interest and penalty etc., litigation in respect of CT scan service and/or any mishap that may arise during CT Scan service/transportation of the patient.
- 20) The contractor (Selected Centre) for CT Scan services indemnify and hold the hospital /department harmless from and against all claims, damages. Any liabilities towards tax, interested and penalty etc., litigation in respect of CT Scan service and/or any mishap that may arise during CT Scan service/transportation of the patient.
- 21) **Performance Security:-** The Performance security may be forfeited and contract may be cancelled on following condition :-
 - i) Grossly wrong reporting of CT Scan which may lead to wrong management.
 - ii) Laxity in management of patient during procedure/ transportation from hospital to centre and back.
 - iii) Inordinate/ repeated delay in responding to call for taking patient for CT scan and /or in reporting of the CT Scan.


J. L. DIRECTOR
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22) **Force Majeure** :- if at any time during currency of contract either party is subject to force majeure, which can be termed as civil disturbance, riots strike act of nature/god which may prevent either party to discharge their obligation the affected party shall promptly notify the other party about the happening of such event. Neither party shall, by reason of such event, be entitled to terminate the contract in respect of such performance of their obligations.

23) Litigations if any will be in the jurisdiction of Delhi.

24) In case of any dispute or difference, the award of the Arbitrator appointed by Lt. Governor of Delhi will be final and binding on the parties and the Court at Delhi/New Delhi shall only the jurisdiction over the same.

IN WITNESS whereof both the First Party and the Second Party have on the day and date and year as also the place mentioned hereinabove, appended their respective Signatures hereunto, in the presence of two witnesses.

First Party :

Medical Superintendent for and on behalf
of the Dr. BSA Hospital

Seal of the signatory
Witness :


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Second Party :

Authorized representative for and on
behalf of the contractor/firm

Seal of the Firm/signatory
Witness:

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